AGENDA

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

September 25, 2001 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF CAREER DEVELOPMENT

1)	B-H-K Child Development	Board	\$	384,00	00.00	Total
	Houghton, MI		To	operate	an Ame	eriCorps
			pro	gram int	olving	g 27 members
			to	address	educat	cion in
			Bar	aga, Hou	ıghton,	and
			Kew	reenaw Co	ounties	S

- 2) Habitat for Humanity of Michigan Lansing, MI
- \$ 312,755.00 Total
 To operate an AmeriCorps
 program involving 37 members
 to address human needs
 across the State of Michigan

2. DEPARTMENT OF COMMUNITY HEALTH

- Lutheran Adoption Services Southfield, MI
- \$ 84,000.00 Amendment \$ 252,000.00 New Total Specialized adoption services for children with developmental disabilities
- 2) Mercy Mount Clemens Corp. Clinton Township, MI
- \$ 461,484.00 Amendment \$ 619,989.00 New Total Parish Work Network -Community-based nursing program
- 3) Wayne State University Detroit, MI
- \$ 1,200,000.00 Total
 Diabetes outreach program
 for citizens of Southeastern
 Michigan and the Upper
 Peninsula

2. DEPARTMENT OF COMMUNITY HEALTH continued

4) J&C Nationwide Murray, UT

\$ 400,000.00 Total Psychiatric services to prisoner/patients at Huron Valley Center

5) CompHealth
Salt Lake City, UT

- \$ 500,000.00 Total Psychiatric services to prisoner/patients at Huron Valley Center
- 6) Home and Community Service
 Providers
 (Listing on File)

\$118,625,040.00 Total MI Choice Home and Community Based services for the Elderly and Disabled

3. DEPARTMENT OF CORRECTIONS

1) Wayne County Department of Community Justice Detroit, MI \$ 200,000.00 Amendment \$ 903,474.00 New Total Outpatient-based therapy provided to substance abusing prisoners, parolees and probationers

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

1) Local Units of Government
 (Listing on File)

\$ 8,749,302.00 Total Contracts with local units of government to conduct federal and state required inspections of public water supplies

5. FAMILY INDEPENDENCE AGENCY

Highfields
 Onondaga, MI

\$ 590,521.35 Total To provide a solutionfocused, in-home service treatment model to help families construct solutions to their problems

5. FAMILY INDEPENDENCE AGENCY continued

- 2) Professional Counseling
 Center
 Port Huron, MI
- \$ 334,625.00 Amendment \$ 808,676.00 New Total To provide wrap-around services to support Federal IV-E waiver pilot in St. Clair County
- 3) Common Ground Sanctuary Bloomfield Hills, MI
- \$ 1,247,805.00 Total To provide runaway services primarily to youth ages 10-17 and their families
- 4) Starfish Family Services Inkster, MI
- \$ 1,352,895.00 Total
 To provide runaway services
 primarily to youth ages 1017 and their families

6. DEPARTMENT OF NATURAL RESOURCES

- 1) Historical Research
 Associates
 Missoula, MT
- \$ 687,325.00 Amendment \$ 2,849,532.00 New Total To provide expert witness services, including research and coordination, to assist in preparation of arguments in case, *U.S.* v *Michigan* (Native American hunting and fishing rights under Treaty of 1836)

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

7. DEPARTMENT OF CORRECTIONS

- 1) Gordon Food Service Grand Rapids, MI
- \$ 590,120.69 3 Years 071I1000343 **SPLIT** Cereal-Upper and Lower Peninsula

7. <u>DEPARTMENT OF CORRECTIONS</u> continued

	Evans Food Service Swartz Creek, MI	\$ 426,495.82 - 3 Years 071I1000343 SPLIT Cereal-Lower Peninsula
	Reinhart Institutional Foods Marquette, MI	\$ 102,683.16 - 3 Years 071I1000343 SPLIT Cereal-Upper Peninsula
	Good Source Foods San Diego, CA	\$ 455,163.81 - 3 Years 071I1000343 SPLIT Cereal-Upper and Lower Peninsula
2)	Labtech Corporation Detroit, MI	\$ 423,225.00 - 3 Years 071I1000428 Chemicals for Janitorial Products for MSI
3)	Gordon Food Service Grand Rapids, MI	\$ 139,277.93 - 3 Years 071I1000499 SPLIT Frozen and Non Frozen Juices U.P.
	Evans Food Service Swartz Creek, MI	\$ 689,204.22 - 3 Years 071I1000499 SPLIT Frozen and Non Frozen Juices L.P.
4)	Gordon Food Service Grand Rapids, MI	\$ 7,000,000.00 - 3 Years 071I1000503 Frozen Meats
5)	Reliable Disposal, Inc. Kalamazoo, MI	\$ 292,590.00 - 5 Years 071I1000518 Garbage Service for Coldwater, Crane and Lakeland Correctional Facilities
6)	Pitsch Hauling and Disposal Grand Rapids, MI	\$ 269,028.00 - 3 Years 071I1000544 Rubbish Removal Services for Handlon MTU, Ionia Maximum, Ionia Temporary, Michigan Reformatory, and Riverside Correctional Facility

8. DEPARTMENT OF MANAGEMENT AND BUDGET

 Attunity Burlington, MA

- \$ 272,350.00 1 Year 071R2000056 CSES CorVision Annual License and Maintenance Renewal for MIPC
- 2) Stafford-Smith, Inc.
 Kalamazoo, MI
- \$ 1,000,000.00 3 Years 071I1000509 Cambro plastic dishes, trays, and other kitchen/dining hall supplies Statewide
- 3) Bell & Howell Corporation Milford, MI
- \$ 270,442.52 1 Year 071R2000065 Maintenance and Repair for Mailing Machines and Equipment

9. DEPARTMENT OF STATE

- 1) National Information Consortium Technologies West Lake Village, CA
- \$ 3,750,000.00 5 Years 071I1000434 Hardware, Software and Applications Support for Campaign Finance Reporting, Lobbyist Registration, and Election Results for the Bureau of Elections

10. DEPARTMENT OF STATE POLICE

1) Brogan & Partners
 Detroit, MI

\$ 382,000.00 - 1 Year 071I1000480 Advertising & Public Relations Services for the Office of Highway Safety Planning

11. DEPARTMENT OF TRANSPORTATION

1) Bay County Lawn
Bay City, MI

\$ 688,179.94 - 5 Years 071I1000431 Herbicide Application

CONTRACT CHANGES/EXTENSIONS

12. DEPARTMENT OF CORRECTIONS

1)	Edgecomb Metals	\$ 200,000.00 Amendment
	Roseville, MI	\$ 1,329,766.00 New Total
		071B7000192 Sheet Metal for
		MSI

- 2) Alliant Foodservice \$ 400,000.00 Amendment Wixom, MI \$ 3,593,340.00 New Total 071B7000257 Cereal-Lower Peninsula
- 3) Dairy Farmers of America \$ 1,000,000.00 Amendment \$ 4,090,750.00 New Total 071B7000433 Raw Milk for MSI
- 4) Tabb Textiles Company, Inc. \$ 338,500.00 Amendment Opelika, AL \$ 1,054,000.00 New Total 071B9000443 Printed Broadcloth for MSI

13. FAMILY INDEPENDENCE AGENCY

- 1) Bull HN Information Systems \$ 1,150,000.00 Amendment \$ 5,540,000.00 New Total 071B9000589 Computer Programming and Consulting Services for CSES
- 2) Bull HN Information Systems \$ 2,749,316.00 Amendment Lansing, MI \$ 4,794,216.00 New Total 071B1001139 Data Warehouse System Integration Services

14. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Gordon Food Service, Inc. \$ 1,041,652.90 Amendment Grand Rapids, MI \$ 18,666,446.00 New Total 071B7000247 Canned Fruits, Vegetables and Juices Statewide

14. DEPARTMENT OF MANAGEMENT AND BUDGET Continued

2)	Besco Water Treatment,	Inc.	\$	125,000.00	Amendment
	Battle Creek, MI		\$	1,183,982.16	New Total
			071	.B7000324 Gene:	ral Salt
			Sta	tewide	

3)	Unisource Corporation	\$ 150,184.68 Amendment
	Lansing, MI	\$ 5,735,466.09 New Total
		071B9000402 Disposable
		Paper Products Lower
		Peninsula

4)	Environmental Systems	\$ 500,000,00 Amendment
	Research Institute, Inc.	\$ 1,200,000.00 New Total
	Redlands, CA	071B9000613 Software,
		Hardware & Training

5)	Gartner Group,	Inc.	\$	20	0,000	0.00	Ame	ndment
	Stamford, CT		\$	50	0,000	0.00	New	Total
			071B(000	0222	Resea	arch	Data
			Acces	SS	Subso	cript	ion S	Service
			State	ewi	de			

6)	META Group Inc.	\$ 338,000.00 Amendment
	Stamford, CT	\$ 700,000.00 New Total
		071B0000751 Advisory
		Research Services for OITS

7)	Unisource Corporation	\$	1,	. 60	00,	00	0.00	Ame	ndment
	Lansing, MI	\$	3,	. 22	24,	01	8.94	New	Total
		07	1B1	L 0 ()1(73	Roll	and	Cut
		Sh	eet	. E	?ar	ber	State	ewide	9

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

15. DEPARTMENT OF <u>CORRECTIONS</u>

Employee claims

1) David Myers

\$100.00

The claimant (01-SAB-201) requested \$100.00 reimbursement equaling his deductible insurance amount for damages to his vehicle when parked in a state lot. The local township was spray painting a water tower and over spray damaged his vehicle's paint. Since this was done by the township and there was no neglect on the part of the State, the Department recommends denial of this claim.

2) Traverse Reeder

\$157.50

The claimant (01-SAB-202) requests \$157.50 reimbursement for glasses damaged during an altercation with an inmate. The Department recommends reimbursement of the balance of payment after the insurance and cost of an examination totaling \$152.50.

3) Edward Walker

\$ 36.00

The claimant (01-SAB-131) requests \$36.00 reimbursement of vehicle rental charges not covered by his insurance due to damages caused by a state vehicle backing into his vehicle. The Department recommends approval of this claim.

4) Harold Zimmerman

\$365.18

The claimant (01-SAB-110) requests \$365.18 reimbursement for damages to his vehicle when an unsecured sign was blown into the vehicle, causing the damage. The claimant was parked in a state parking area and it was a state sign that hit the vehicle. The Department recommends reimbursement of the claimant's deductible of \$100.00 for this claim.

Inmate claims

5) Bobbie Adams # 221049

\$ 44.65

The claimant (01-SAB/DOC-401) requests \$44.65 reimbursement for two saxophone reeds lost while under the Department's control. They were to be forwarded to the claimant, but cannot be found. The Department recommends reimbursement of the total cost of the reeds in the amount of \$47.33.

6) Samy Awad # 217944

\$287.69

The claimant (01-SAB/DOC-436) requests \$287.69 reimbursement for the loss of several personal property items. During a pack up of his property \$44.95 worth of items were inappropriately disposed of as verified by a hearing. Some items were returned to the claimant, and some items were sent out of the facility. The remaining items, headphones, walkman, cassette player, adaptor and gold ring were not located. The Department recommends the depreciated or residual value of the remaining items, totaling \$174.89.

7) Nathan Bell-Bey # 260107 \$ 25.95

The claimant (01-SAB/DOC-437) requests \$25.95 reimbursement for the loss of headphones sent out for repairs but never received by the vendor. The Department recommends reimbursement of the headphones that were less than a year old and the amount paid for postage to have the headphones repaired totaling \$28.18.

8) Esau Buriel # 174568

\$ 2.16

The claimant (01-SAB/DOC-438) requests \$2.16 for a doo rag and letters, lost while under the Department's control. The letters were not of any verifiable value. The Department recommends \$1.73 reimbursement for this claim.

9) Charles Couch # 285925

\$ 54.98

The claimant (01-SAB/DOC-424) requests \$54.98 reimbursement for a tape player and cassette tape allegedly lost when he was transferred. There was no proof of loss of a cassette tape. The Department recommends approval of \$44.99 for the new tape player.

10) Chad Crockett # 297937

\$ 64.95

The claimant (01-SAB/DOC-411) requests \$64.95 reimbursement for the loss of guitar picks, a book, a hot watt and a catalog. These items were ordered and received at the facility, but not given to the claimant. The Department recommends reimbursement of \$70.32, which includes shipping costs.

11) Ryan Curry # 199271

\$ 79.99

The claimant (01-SAB/DOC-417) requests \$79.99 reimbursement for a TV damaged while under Department control during transit. The Department recommends the depreciated value of \$63.99 for this claim.

12) Chester Dortch # 208644

\$ 92.00

The claimant (01-SAB/DOC-410) requests \$92.00 reimbursement for his TV that was damaged while under the sole control of the Department. The Department recommends approval of \$73.59 for the one-year-old TV.

13) Curtis Fuller # 211080

\$535.43 AMENDED

The claimant (00-SAB/DOC-162) requests \$535.43 reimbursement for items lost when transferred. SAB has already approved reimbursement for the loss of a footlocker. Store items were not verified, thus not reimbursable. The beard trimmer and cassette tapes were not verified to be in his possession at the time of transfer and are not recommended for reimbursement. The TV was noted as damaged at the receiving institution. The Department recommends \$60.00 reimbursement for the two year depreciated value of the claimant's TV.

14) Keith Harbin-Bey # 217737 \$ 70.32

The claimant (01-SAB/DOC-397) requests \$70.32 reimbursement for toiletries, magazines/books and posters. There is no documentation to confirm that the receipts for books were the items confiscated. Other items are not reimbursable. The Department recommends denial of this claim.

15) Kelvin Heath # 199603

\$ 54.45

The claimant (01-SAB/DOC-425) requests \$54.45 reimbursement for his footlocker and colored paper that were water damaged by rain seeping through the wall in his cell. The colored paper has a life of less than 1 year and is not reimbursable according to Operating Procedures. After investigation, it was determined that there was no water damage to the

footlocker; therefore, the Department recommends <u>denial</u> of this claim.

16) Daniel Hope # 285849 \$376.64

The claimant (01-SB/DOC-400) requests \$376.64 reimbursement for a typewriter, beard trimmer, 15 cassette tapes, a cassette case, radio, headphones, guitar amplifier, and cassette ribbons for his typewriter. This was a prisoner upon prisoner theft. The Department recommends denial of this claim.

17) Daniel Horacek # 218347 \$ 31.00

The claimant (01-SAB/DOC-439) requests \$31.00 reimbursement for a pair of running shoes taken by health services staff and lost. The Department recommends reimbursement of \$31.00 for this claim.

18) Donell Jackson # 221280 \$ 24.29

The claimant (01-SAB/DOC-441) requests \$24.29 reimbursement for headphones broken while under staff control. The Department recommends reimbursement of the depreciated value of \$21.60 for the headphones.

19) Ramone-X Jackson # 290867 \$ 20.35

The claimant (01-SAB/DOC-426) requests \$20.35 reimbursement for his radio that was lost while under the sole control of the Department. The Department recommends approval of \$16.28 for the depreciated value of the one-year-old radio.

20) Daniel Jarvis # 218684 \$ 12.08

The claimant (01-SAB/DOC-440) requests \$12.08 reimbursement for his typewriter ribbon that was broken while under the sole control of the Department. The Department recommends approval of \$6.81 for the depreciated value of the one-year-old ribbon.

21) Keith Johnson # 260895

\$ 94.75

The claimant (01-SAB/DOC-380) requests \$94.75 reimbursement for his TV that was lost while under the sole control of the Department. The Department recommends approval of \$52.80 for the depreciated value of the two-year-old TV.

22) David Kline # 234075

\$ 21.75

The claimant (01-SAB/DOC-427) requests \$21.75 reimbursement for a digital watch that was lost while under the sole control of the Department. The Department recommends approval of this amount because the watch was less than a year old.

23) Cypress Lockett # 274955

\$ 97.50

The claimant (01-SAB/DOC-395) requests \$97.50 reimbursement for his TV that was damaged while under the sole control of the Department. The Department recommends approval of \$70.00 for the depreciated value of the one-year-old TV.

24) Carleton McLendon # 296741 \$366.40

The claimant (01-SAB/DOC-428) requests \$366.40 reimbursement for numerous items of personal property lost while under the sole control of the Department. The batteries, toiletries, mail and pens are not reimbursable according to Operating Procedures. The Department recommends approval of \$68.53 for six new tapes, \$15.38 for two 1-year-old tapes, and \$8.80 for the residual value of 15 tapes, a tape case, walkman, and an adapter, totaling \$92.71.

25) David Middleton #160721 \$ 5.06

The claimant (01-SAB/DOC-415) requests \$5.06 reimbursement for the loss of coffee and tobacco. These items were confiscated by staff because the claimant had possession without staff authorization. Ownership could not be determined. The Department recommends denial of this claim.

26) Jeffrey Morgan # 189526 \$ 58.25

The claimant (01-SAB/DOC-407) requests \$58.25 reimbursement for nine magazines that were seized as contraband and were

lost before his hearing. Unfortunately, magazines are not reimbursable according to Operating Procedures. The Department recommends <u>denial</u> of this claim.

27) Earl Pleau-Bey # 171067 \$ 23.25

The claimant (01-SAB/DOC-393) requests \$23.25 reimbursement for 5 pairs of socks and 5 t-shirts that were lost in the laundry. The Department recommends approval of \$1.00 for the residual value of the socks and \$1.50 for the residual value of the t-shirts, totaling \$2.50.

28) Pedro Quesada # 265367 \$4.88

The claimant (01-SAB/DOC-429) requests \$4.88 reimbursement for his 7 shirts and a pair of socks that were burnt in a facility dryer. Two shirts were less than a year old and cost \$11.33. The Department recommends approval of \$11.33 for two shirts, \$1.50 for the residual value of 5 t-shirts, and \$.20 for the residual value of the socks, totaling \$12.53.

29) Scott Robertson # 153108 \$ 2.54

The claimant (01-SAB/DOC-430) requests \$2.54 reimbursement for 10 packages of Ramen soup and a bag of nacho chips that were lost after they were confiscated. As an exception to the standard procedure, the Department recommends approval of this claim because the items were stolen from a contraband locker after verification of the value of these items.

30) Demetrius Robinson # 249077 \$ 25.10

The claimant (01-SAB/DOC-396) requests \$25.10 reimbursement for his headphones that were lost while under the sole control of the Department. The Department recommends approval of \$25.10 for the purchase price of the new headphones and \$2.02 in postage, totaling \$27.12.

31) Charles Smith # 218974 \$ 45.00

The claimant (01-SAB/DOC-442) requests \$45.00 reimbursement for his footlocker that was damaged while under the sole control of the Department. The Department recommends approval

of \$4.57 for the residual value of the footlocker which was over 5 years old.

32) Sean Verdun # 245598 \$ 46.00

The claimant (01-SAB/DOC-443) requests \$46.00 reimbursement for cassette tapes he ordered but never received. The Department recommends approval of \$52.97 which was the purchase price of the cassettes.

33) James Washington # 238384 \$285.79

The claimant (01-SAB/DOC-416) requests \$285.79 reimbursement for numerous items stolen from his area while he was at dinner. After investigation, it was determined that the loss was not a result of staff action/inaction. The Department recommends denial of this claim.

34) Carlton Williams # 191213 \$ 6.42

The claimant (01-SAB/DOC-431) requests \$6.42 reimbursement for pop that was charges to his Debitek card, but did not receive. Claimant promptly notified staff that he had not received one pop; therefore the Department recommends approval of \$1.40 for that pop.

35) Brian Wright # 160234 \$ 50.34

The claimant (01-SAB/DOC-408) requests \$50.34 reimbursement for his radio, headphones, and TV that were stolen from his room. His TV was recovered and returned to him. The other items were not returned, but it was determined that the theft was not the result of staff action/inaction. The Department recommends denial of this claim.

16. DEPARTMENT OF MANAGEMENT & BUDGET

1) Carl Burton \$999.99

The claimant (01-SAB-174) requests \$999.99 reimbursement for damage to the gas tank of his motorcycle allegedly caused when the lawn around the State lot he parked it in was mowed. Claimant is not sure what day the damage occurred or that it happened on State property and records are not kept showing

16. DEPARTMENT OF MANAGEMENT & BUDGET

when mowing was done at the lot. The Department recommends denial of this claim.

17. DEPARTMENT OF TRANSPORTATION

1) Mason Bailey

\$400.00 - \$600.00

The claimant (01-SAB-204) requests \$400.00 to \$600.00 reimbursement for the actual cost of replacing the windshield of his van that was damaged when a wind gust blew over a warning sign for bridge maintenance. The Department recommends approval of \$400.00 for the damage.

2) Linda Hansen

\$250.00

The claimant (01-SAB-208) requests \$250.00 reimbursement for damages to her vehicle when she hit a pothole on I-75 near West Branch. There was a known defect that was not repaired until the contractor was on site. The incident occurred prior to the contractor beginning work. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

18. DEPARTMENT OF TRANSPORTATION

(Account 82050);

1) Requests approval to allot \$9,800,000 in State Trunkline Funds for building and facilities as appropriated in P.A. 45 of 2001:

Coldwater Welcome Center, construction authorization of \$2,750,000 (Account 83760);
St. Ignace Welcome Center/Upper Peninsula Discovery Center planning \$300,000 (Account 83770);
Monroe Welcome Center planning \$75,000 (Account 83780);
Dundee Welcome Center planning \$75,000 Account (83790);
Salt Storage Buildings and Brine Run-off Control Systems - contract agencies locations \$1,000,000 (Account 82910);
Construct, renovate, and/or replace salt storage buildings, various maintenance garage locations \$450,000

17. DEPARTMENT OF TRANSPORTATION Continued

New project offices at Brighton \$800,000, Cadillac \$1,000,000, and Taylor \$1,200,000 (Account 82920);
Reroof MDOT facilities, fence MDOT properties, and install bituminous surface/resurfacing at various locations \$400,000 (Account 83520);
Institutional and Agency Roads \$750,000 (Account 87810);
Miscellaneous projects \$1,000,000 (Account 83500).

2) Request to allot \$152,722,000 in federal/state/local funds for airport improvement programs and construction as appropriated in P.A. 45 of 2001 Section 107. Account number 55940. Listing on file.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.